

June 23, 2016

Donna Jones Morris
Director, State Library Division
250 North 1950 West, Suite A
Salt Lake City, UT 84116-7901

June 23, 2016

Dear Donna,

The Santaquin City Library Board adopted the Library's attached Internet and Online Access Policy in an open meeting held on June 23, 2016.

The policy is intended to meet the provisions of Administrative Rule R223-2 and Sections 9-7-213 and 9-7-215, UCA. Notice of the policy's availability is posted in a conspicuous place within the library and staff procedures and guidelines for enforcing this policy are available for review at the library.

Sincerely,


Lyn Oryall
Library Director
Santaquin City Library


Carole Parkin
Library Board Chair
Santaquin City Library

Attachment: Santaquin City Library Internet Access Policy

Santaquin City Library's Internet and Online Access Policy

General Introductory Statements:

Public access to the Internet and online services have become an integral part of the Santaquin City Library's programs and services. The intent of this policy is to meet the provisions of Sections 9-7-213, 9-7-215, and 9-7-216 *UCA*, and Administrative Rule R223-2, as well as provide guidelines for patrons and staff regarding Internet accessible and online computer use.

Developed under the direction of the Library Board of the Santaquin City Library, this Internet and Online Access Policy was discussed and adopted during an open meeting of the Library Board on June 23, 2016. This policy supercedes all previous Internet and Online Access Policy statements of the Santaquin City Library and is effective on June 23, 2016.

As a matter of policy, the Santaquin City Library will abide by all laws governing or regulating Internet use as such legislation relates to library policy or service.

This Policy document will be reviewed by the Santaquin City Library Board at least every three years, and a copy of the new policy will be sent to the Utah State Library Division as required by Administrative Rule R223-2.

Legal requirements:

The Santaquin City Library's Internet Access Policy complies with Section 9-7-215 Internet and online access policy required, and Section 9-7-216 Process and content standards for policy *UCA*, as well as reporting procedures established by Utah Administrative Rule R223-2.

The Santaquin City Library has in place a policy of Internet safety for minors, including the operation of a technology protection measure, hereafter called "filtering software," on any publicly accessible computer with Internet access that protects against access to visual depictions that are child pornography, materials harmful to minors, or obscene. The filtering software will be enforced to provide Internet safety during any use of a computer by a minor.

The Santaquin City Library has in place a policy of Internet safety, including the operation of a technology protection measure on any publicly accessible computer with Internet access that protects against access to visual depictions that are child pornography or obscene. The filtering software will be enforced to provide Internet safety during any use of a computer.

Library policy restricts access to Internet sites that contain visual depictions that are child pornography, harmful to minors or obscene, and may also limit Internet access or otherwise protect against materials other than the materials specified in Utah statute. Filtering software will provide Internet safety for all library computers connected to the Internet. However, an authorized library representative may disable a technology protection measure at the request of an adult patron to enable Internet access for research or other lawful purposes.

Implementation requirements:

A notice of the availability of this Policy will be posted in a conspicuous place within the library for all patrons to observe.

The Library Board has established procedures and guidelines to handle complaints about this policy, enforcement of this policy by library staff, and what a patron should do if they observe inappropriate behavior by another library patron. A notice of the availability of these procedures for public review will be posted, as well as the policies made readily available to all staff members. These procedures and guidelines will be adhered to by library staff to enforce the requirements of **Sections 9-7-215 and 9-7-216 UCA**.



Carole Parkin
Library Board Chairman
Santaquin City Library



Lyn Oryall
Library Director
Santaquin City Library

Footnote: The effective date of the last review of this policy is June 23, 2016.

Adoption date: June 21, 2001.
First review date: September 23, 2004.
Second review date: July 19, 2007.
Third review date: June 29, 2010
Fourth review date: June 6, 2013
Fifth review date: June 23, 2016