



JOB ANNOUNCEMENT

Job Title: Referees, Umpires, Officials, Scorekeepers/Linesmen

Status: Seasonal

Department: Leisure Services/Recreation

Effective Date: January 2, 2018

Closing Date: Open year round for all recreation sports activities/until filled

Wage: \$7.25 per game for Scorekeepers and Linesman / \$10-\$15 per game for Referees, Umpires & Head Officials depending on program, league and experience.

Hours: Typically, week nights, however some sports require Saturday's.

Benefits: Position is NOT eligible for benefits

JOB DESCRIPTION

To officiate recreational sports programs offered by Santaquin Recreation, including, but not limited to, flag football, basketball, baseball, softball, soccer, wrestling, and volleyball.

SUPERVISION RECEIVED

Works under the general supervision of the Recreation Site Supervisor and/or Recreation Sports Coordinator.

SUPERVISION EXERCISED

None.

ESSENTIAL FUNCTIONS

Officiates sports programs assigned by the Recreation Department. Ensures guidelines and rules for each sport are enforced. Adheres to and enforces special rules that have been created by the Recreation Department. Ensures safety of staff, participants and citizens.

Assists with field/court set up and take down. Conducts safety and related inspections of facilities and equipment. Reports and field/court problems to Site Supervisor.

Ensures sportsmanship from participants and bystanders. Reports any problems with coaches, participants or spectators to Site Supervisor.

Performs other duties as assigned.

MINIMUM QUALIFICATIONS

1. Education and Experience:

A. None;

and

B. Experience as a participant and/or umpire/referee in organized league play is preferred, but not required.

2. **Knowledge, Skills, and Abilities:**

Knowledge of rules, regulations, and equipment usage in sports program being assigned to officiate. Ability to explain and define officiating rules and regulations. Decision making skills; responsible to make officiating decisions using rules, which affect the outcome of the activities.

Ability to:

Must have the ability to perform in high stress situations, communicate verbally with coaches, parents, co-workers, and the general public with respect and in a pleasant, courteous manner and exhibit integrity in the performance of assigned task.

3. **Special Requirements:**

Must be 14 years old. May be required to pass pre-employment background check and drug screen.

Officials must wear proper uniform and protection for each sport they are involved in. Officials must arrive to scheduled events at least 10 minutes prior to the start time.

Officials are scheduled to work on a weekly and sometimes nightly basis, which may include weekends. Flexible schedule; schedules are not known from week to week; may be called with little notice.

4. **Work Environment:**

Incumbent of the position performs duties in an indoor and outdoor setting, depending on the sport. Exposure to weather extremes and seasonal conditions, including night lighting may occur. Tasks require a variety of physical activities involving muscular strain, such as walking, running, standing, stooping, sitting, reaching and lifting. Talking hearing and seeing is necessary to the performance of most duties. Mental application utilizes memory for details, verbal instruction and discriminating thinking.



Interested parties must submit an employment application. Applications may be obtained on line at www.santaquin.org or at the Santaquin City Office, 275 West Main Street, Santaquin, UT 84655. Applications and resumes will be accepted at the City Office or the Santaquin Recreation office 45 West 100 South, by email to shoffman@santaquin.org or mail to: (must be received in the office by position closing date)

Santaquin City
Shannon Hoffman, Administrative Services Director
275 West Main Street
Santaquin, Ut 84655

Santaquin City is an Equal Opportunity Employer & Provider